

<Attachment 2-1>

Course Overview

Mid-Career Course JFY2021

The Mid-Career Course targets those who have about 10 years of work experience in fields related to peacebuilding and development¹, aims to enhance their skills and knowledge on communication/negotiation and leadership/management, and provides an opportunity to develop networks with expert practitioners.

In particular, this Course is designed for those who are determined to utilize their experiences to date to further their careers in peacebuilding and development, in particular at the United Nations and other international organizations. Work experience in international organizations is not a prerequisite for participation in the Course, but a good understanding of such organizations is expected. The Course welcomes applicants from international organizations and diverse backgrounds, including private businesses and NGOs/NPOs.

The 7-day training course aims to achieve these objectives through interactive discussions and role-play exercises led by experienced facilitators working on the front lines of peacebuilding and development at the UN and other international organizations. Along with strengthening the comprehensive adaptability required to overcome challenges such as changes in positions within organizations and increasingly complex responsibilities, the Course also aims to provide feedback from facilitators to each participant on his/her performance. In addition, it offers the participants ample opportunity to develop the networks invaluable for advancing their careers through individual meetings with facilitators, and informal networking events.

The Course will take place in Tokyo. It will be conducted in English and is open to nationals of any country.

Please find the curriculum in the next section. The schedule is tentative and facilitators may change accordingly.

Curriculum (As of 4 June, subject to change)

Date & Venue	Agenda	Facilitators (Facilitators of JFY2020 Midcareer Course)
Session 1 (9:30 – 11:00), Session 2 (11:15 – 12:45), Session 3 (14:15 – 15:45), Session 4 (16:00 – 17:30)		
Basic Points for Leadership and Communication Competencies [1st Stage Training]		
<p><u>Day 1</u> <u>January 5</u> <u>(Wed), 2022</u></p> <p>Hotel in Tokyo</p>	<p><Overview of the Course> Session 1: Introduction Session 2: Overall Structure of the Course and Key Concepts Session 3: Leadership and Communication as Competencies Session 4: Group Discussion [Contents] Introduction to the vision of the course to enhance leadership and communications competencies.</p>	<p>HPC Facilitators (Hideaki Shinoda, Yuji Uesugi, Kenro Oshidari, and Michiru Tamanai) Neeru Gupta, Julia Sloan (throughout the entire course)</p>
<p><u>Day 2</u></p>	<p><Essential Points for Leadership and Communication> Session 1: Leadership and Strategic Decision-making</p>	

¹ Relevant fields include the following: administration, aviation, civil affairs, communications, economics, engineering, finance, human resources, humanitarian aid, IT, law, political affairs, procurement, public health, security, supply chain management and environment.

January 6 (Thu)	<p>Session 2: Effective Leadership and Ethical Influence</p> <p>Session 3: Communication Skills: Part I</p> <p>Session 3: Communication Skills: Part II</p> <p>[Contents]</p> <p>Essential aspects of enhancement of leadership, and preparation of notes & scripts for persuasive presenting.</p>	
<p><u>Day 3</u></p> <p>January 7 (Fri)</p>	<p><How to Manage Remote Workplaces></p> <p>Session 1: Leading Effective Digital Meetings</p> <p>Session 2: Managing Remote Teams</p> <p>Session 3: Remote meeting management Part I</p> <p>Session 4: Remote meeting management Part II</p> <p>[Contents] Enhancing leadership and communication skills in a remote age. The exercise of a situation of handling technical devices for, chairing, and contributing to online meetings.</p>	
Application of Leadership and Communication Skills in International Organization [2nd Stage Training]		
<p><u>Day 4</u></p> <p>January 8 (Sat)</p>	<p>< Sharing Leadership Experiences at UN></p> <p>Session 1: Leadership Skills for Senior Leaders</p> <p>Session 2: Experiences of Leadership Challenges</p> <p>Session 3: Leadership during the Pandemic</p> <p>Session 4: Reflection upon leadership skills</p> <p>[Contents] Experiences and insights for leadership in international organizations, followed by group discussions to develop learning points.</p>	<p>Ameerah Haq</p> <p>Siddharth Chatterjee</p>
<p><u>Day 5</u></p> <p>January 9 (Sun)</p>	<p>< Leadership Experiences within a System></p> <p>Session 1: Leadership within the UN System</p> <p>Session 2: Challenges of Leadership during the pandemic</p> <p>Session 3: Press Conference Exercise I</p> <p>Session 4: Press Conference Exercise II</p> <p>[Contents]</p> <p>Sessions on presentations by active senior UN staff members on organizational leadership in UN, and application of leadership during the pandemic. The scenario-based exercise in the situation of a press conference to enhance communication and leadership skills.</p>	<p>Ayaka Suzuki</p> <p>Izumi Nakamitsu</p>
<p><u>Day 6</u></p> <p><u>January 10</u> (Mon)</p>	<p>< Enhancing Leadership at the Field Level ></p> <p>Session 1: Leadership Challenges at the Field Level</p> <p>Session 2: Lessons for the Importance of Leadership</p> <p>Session 3: Negotiation Exercise I</p> <p>Session 4: Negotiation Exercise II</p> <p>[Contents] Challenges of leadership in the field in an international peace operation. A scenario-based exercise in a situation of negotiations with local stakeholders.</p>	<p>Oumar Ba,</p> <p>Sukehiro Hasegawa</p>
<p><u>Day 7</u></p> <p>January 11</p>	<p>< Overall Review of Leadership and Communication ></p> <p>Session 1: Leadership through Consultation I</p> <p>Session 2: Leadership through Consultation II</p>	

(Tue)	<p>Session 3: Competency-based Interview</p> <p>Session 4: Final Review Session</p> <p>[Contents] Discussions on participants' daily-life challenges in leadership, and exercises to improve consultation styles. Final exercises in the form of competency-based interviews, followed by final reviews.</p>	
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* The contents and facilitators may change according to circumstances

* Depending on the situation of COVID-19, the course may be delivered online

<Facilitators of JFY2020 Midcareer Course>

- Hideaki Shinoda (Director of HPC / Professor, Graduate School of Tokyo University of Foreign Studies)
- Yuji Uesugi (Course Mentor of HPC / Professor, Faculty of International Research and Education, Waseda University)
- Kenro Oshidari (Guest Professor, Rikkyo University / Former Regional Director, WFP Regional Bureau for Asia, Bangkok, Thailand)
- Michiru Tamanai (Managing Director, Lotus Insight Global, Pte. Ltd., Singapore [HR Consulting Firm], HPC Senior Advisor, Career Support & Development)
- Neeru Gupta (Director Unnati Unlimited Pvt. Ltd. [Coaching & Business Consulting Firm], Coaching Panel Member at UNICEF)
- Julia Sloan (Strategic Thinking Consultant, Principal of Sloan International Inc.)
- Ameerah Haq (Chair of the Global Board of BRAC; Former Under-Secretary-General (USG) for the Department of Field Support; Former Special Representative of the Secretary-General (SRSG) for Timor-Leste and Head of the United Nations Integrated Mission in Timor-Leste (UNMIT))
- Izumi Nakamitsu (Under-Secretary-General and High Representative for Disarmament Affairs)
- Siddharth Chatterjee (UN Resident Coordinator in Kenya)
- Ayaka Suzuki (Director of the Strategic Planning and Monitoring Unit, EOSG, UNHQ in NY)
- Oumar Ba (Former Gao Head of Regional Office, United Nations Multidimensional Integrated Stabilization Mission in Mali [MINUSMA])
- Sukehiro Hasegawa (President, Global Peacebuilding Association of Japan / Former Special Representative of the UN Secretary-General for Timor-Leste / Head of UNMISSET, UNOTIL and UNMIT)