

Career Support Seminar (JFY2017)

I. Seminar Outline

Dates: November 3 (Fri), 4 (Sat), 5 (Sun), 2017

Location:

- November 3 (Fri), Osaka, L-Osaka (3-14, Kitahama-higashi, Chuo-ku, Osaka, 540-0031 Japan)
- November 4 (Sat), 5 (Sun), Tokyo, Hotel Asia Center of Japan (8-10-32, Akasaka, Minato-ku, Tokyo, 107-0052 Japan)

II. Curriculum

Date & Venue	Time	Contents	Facilitator	
3 Nov (Fri) L-Osaka South Building 72 (7F)	9:20 – 10:20	<Seminar A> Plenary Session <ul style="list-style-type: none"> ➤ Introduction & Overview of UN HR ➤ Traits of UN HR ➤ Effective P11/PHP Writing ➤ Competency Based Interviews (CBI) ➤ The Latest Trends of UN HR ➤ Practical HR issues 	Anthony Duncker Naoual Driouich	
	10:20 – 10:30	Break		
	10:30 – 11:15	<ul style="list-style-type: none"> ➤ Cont. ➤ Q&A 		
	11:15 – 11:25	Break		
	11:25 – 17:10			Individual Guidance Session (about 30 minutes per participant) <ul style="list-style-type: none"> ➤ Individual consultations on UN P11 Form Writing and Competency Based Interview
	Individual Guidance Session (Seminar A)			
		Peacekeeping / Peacebuilding		Development
	Facilitator	Anthony Duncker		Naoual Driouich
	Venue	Room 75		Room 71
	①	11:25 – 11:55		11:25 – 11:55
②	12:00 – 12:30	12:00 – 12:30		
③	12:35 – 13:05	12:35 – 13:05		
Lunch Break	13:05 – 14:15			
④	14:15 – 14:45	14:15 – 14:45		
⑤	14:50 – 15:20	14:50 – 15:20		
⑥	15:25 – 15:55	15:25 – 15:55		
Break	15:55 – 16:05			
⑦	16:05 – 16:35	16:05 – 16:35		
⑧	16:40 – 17:10	16:40 – 17:10		

4 Nov (Sat) Hotel Asia Center of Japan Meeting Room C (2F)	10:00 – 11:00	<Seminar B> Plenary Session ➤ Introduction & Overview of UN HR ➤ Traits of UN HR ➤ Effective P11/PHP Writing ➤ Competency Based Interviews (CBI) ➤ The Latest Trends of UN HR ➤ Practical HR issues	Anthony Duncker Naoual Driouich
	11:00 – 11:10	Break	
	11:10 – 11:55	➤ Cont. ➤ Q&A	
	11:55 – 13:25	Lunch Break	
13:25 – 18:10 Individual Guidance Session (about 30 minutes per participant) ➤ Individual consultations on UN P11 Form Writing and Competency Based Interview			
Individual Guidance Session (Seminar B)			
		Peacekeeping / Peacebuilding	Development
Facilitator	Anthony Duncker		Naoual Driouich
Venue	Meeting Room C (2F)		Meeting Room E (1F)
①	13:25 – 13:55	13:25 – 13:55	
②	14:00 – 14:30	14:00 – 14:30	
③	14:35 – 15:05	14:35 – 15:05	
Break	15:05 – 15:15		
④	15:15 – 15:45	15:15 – 15:45	
⑤	15:50 – 16:20	15:50 – 16:20	
⑥	16:25 – 16:55	16:25 – 16:55	
Break	16:55 – 17:05		
⑦	17:05 – 17:35	17:05 – 17:35	
⑧	17:40 – 18:10	17:40 – 18:10	
5 Nov (Sun) Hotel Asia Center of Japan Meeting Room C (2F)	10:00 – 11:00	<Seminar C> Plenary Session ➤ Introduction & Overview of UN HR ➤ Traits of UN HR ➤ Effective P11/PHP Writing ➤ Competency Based Interviews (CBI) ➤ The Latest Trends of UN HR ➤ Practical HR issues	Anthony Duncker Naoual Driouich
	11:00 – 11:10	Break	
	11:10 – 11:55	➤ Cont. ➤ Q&A	
	11:55 – 13:25	Lunch Break	

	13:25 – 18:10		
	Individual Guidance Session (about 30 minutes per participant)		
	➤ Individual consultations on UN P11 Form Writing and Competency Based Interview		
	Individual Guidance Session (Seminar C)		
		Peacekeeping / Peacebuilding	Development
	Facilitator	Anthony Duncker	Naoual Driouich
	Venue	Meeting Room C (2F)	Meeting Room E (1F)
	①	13:25 – 13:55	13:25 – 13:55
	②	14:00 – 14:30	14:00 – 14:30
	③	14:35 – 15:05	14:35 – 15:05
	Break	15:05 – 15:15	
	④	15:15 – 15:45	15:15 – 15:45
	⑤	15:50 – 16:20	15:50 – 16:20
	⑥	16:25 – 16:55	16:25 – 16:55
	Break	16:55 – 17:05	
⑦	17:05 – 17:35	17:05 – 17:35	
⑧	17:40 – 18:10	17:40 – 18:10	

<Facilitator>

- Anthony Duncker (Deputy Director, Chief, Field Personnel Specialist Support Service, Field Personnel Division, Department of Field Support (DFS), United Nations)
- Naoual Driouich (Chief of Human Resources Section, United Nations Volunteers (UNV))