

<Attachment 2-1>
Course Overview

“Mid-Career Course” (JFY2017)

The Mid-Career Course targets those who have work experience in fields related to peacebuilding and development¹, and aims to enhance their skills and knowledge on communication/negotiation and leadership/management, and provides an opportunity to develop networks with expert practitioners.

In particular, this Course is designed for those who are determined to utilize their experiences to date to further their careers in peacebuilding and development, in particular in the United Nations and other international organizations. The Course welcomes applicants from diverse backgrounds, including private businesses, NGOs/NPOs, and international organizations.

The 7-day training course aims to achieve these objectives through interactive discussions and role-play exercises led by experienced facilitators working on the front lines of peacebuilding and development at the UN and other international organizations. Along with strengthening the comprehensive adaptability required to overcome challenges such as changes in positions within organizations and increasingly complex responsibilities, the Course also aims to provide feedback from facilitators to each participant on his/her performance. In addition, it offers the participants ample opportunity to develop the networks invaluable for advancing their careers through individual meetings with facilitators and informal networking events.

The Course will take place at the Bellesalle Iidabashi Ekimae (3 Chome-8-5 Iidabashi, Chiyoda-ku, Tokyo, 102-0072, Japan). The Course will be conducted in English and is open to nationals of any country.

Please find the curriculum in the next section. The schedule is tentative and facilitators may change accordingly.

Curriculum (As of 29 May, subject to change)

Date & Venue	Agenda	Facilitators
Session 1 (9:30 – 11:00), Session 2 (11:15 – 12:45), Session 3 (14:15 – 15:45), Session 4 (16:00 – 17:30)		
Communication and Negotiation Competencies in International Organizations [1st Stage Training]		
10 Sep (Sun), 2017 <u>Day 1</u> Bellesalle Iidabashi Ekimae Room 2 (2F)	<Overview of Communication and Negotiation> Session 1: Speaking As A Leader: Persuasive Presenting Session 2: Speaking As A Leader: Notes & Scripts Session 3: Speaking As A Leader: Content & Structure Session 4: Speaking As A Leader: Visual Aids [Contents] Introduction to enhancing communication competencies covering negotiation, oral and written communication in the UN and other international organizations.	Sukehiro Hasegawa Kenro Oshidari Andrew Cassim Hideaki Shinoda Yuji Uesugi
11 Sep (Mon) <u>Day 2</u>	<Practical Interpersonal Skills> Session 1: Speaking As A Leader: Unplanned Presenting and Q&A Session 2: Influencing Skills: Part I Session 3: Influencing Skills: Part II Session 4: Negotiation Skills: The Five Persuaders	

¹ Relevant fields include the following: administration, aviation, civil affairs, communications, economics, engineering, finance, human resources, humanitarian aid, IT, law, political affairs, procurement, public health, security, and supply chain management.

	<p><i>Informal Networking Event</i></p> <p>[Contents] Scenario-based exercises to develop interpersonal skills in the UN and other international organizations.</p>	
<p>12 Sep (Tue)</p> <p><u>Day 3</u></p>	<p><Practical Public Relations Skills></p> <p>Session 1: Review Exercise on Communication and Negotiation I</p> <p>Session 2: Review Exercise on Communication and Negotiation II</p> <p>Session 3: Review Exercise on Communication and Negotiation III</p> <p>Session 4: Review Exercise on Communication and Negotiation IV</p> <p><i>Special Session: Presentation by Resource Person</i></p> <p>[Contents] Scenario-based exercises in which various public communication skills play a crucial role for successful outcomes.</p>	
<p>Leadership and Management Competencies in the UN System [2nd Stage Training]</p>		
<p>13 Sep (Wed)</p> <p><u>Day 4</u></p>	<p><Overview of Leadership and Management></p> <p>Session 1: Leadership Matrix</p> <p>Session 2: Decision Making and Judgement</p> <p>Session 3: Process of Communications</p> <p>Session 4: A Cycle in Negotiation Process and Negotiation Style</p> <p>[Contents] Sessions on leadership and management competencies required in the UN system with reference to multidimensional peace operations and cooperation with local stakeholders.</p>	<p>Sukehiro Hasegawa</p> <p>Kenro Oshidari</p> <p>Jack Christofides</p> <p>Ayaka Suzuki</p> <p>Mikiko Tanaka</p> <p>Anselme Yabouri</p> <p>Michael Figliuolo</p> <p>Hideaki Shinoda</p> <p>Yuji Uesugi</p>
<p>14 Sep (Thu)</p> <p><u>Day 5</u></p>	<p><Functions and Trends of UN Peace Operations></p> <p>Session 1: Leadership Issues in the UN</p> <p>Session 2: Leadership in the UN system: Case Study I</p> <p>Session 3: Leadership in a UN mission: Case Study II</p> <p>Session 4: Leadership for UN political mediation: Case Study III</p> <p><i>Special Session</i></p> <p>[Contents] Sessions on functions of the UN and enhancing leadership and management skills to build partnerships with various actors in UN peace operations.</p>	
<p>15 Sep (Fri)</p> <p><u>Day 6</u></p>	<p><Exercise on Leadership in Planning></p> <p>Session 1: Leadership in Humanitarian Aid: Case Study IV</p> <p>Session 2: Leadership for a UN Country Team: Case Study V</p> <p>Session 3: Leadership in Development Aid: Case Study VI</p> <p>Session 4: Recent Developments of UN Peace Operations</p> <p><i>Special Session: Presentation by Resource Person</i></p> <p>[Contents] Scenario-based group exercise on leadership skills in the context of planning in the UN system.</p>	
<p>16 Sep (Sat)</p> <p><u>Day 7</u></p>	<p><Exercise on Leadership in the UN System></p> <p>Session 1: The Group Work Exercise I</p> <p>Session 2: The Group Work Exercise II</p> <p>Session 3: The Group Work Exercise III</p>	

	<p>Session 4: The Group Work Exercise IV</p> <p>[Contents] Scenario-based group exercise on leadership and management skills in the UN system.</p>	
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< **List of Facilitators**>

- Sukehiro Hasegawa (Chair of HPC Council / President, Global Peacebuilding Association of Japan / Former Special Representative of the UN Secretary-General for Timor-Leste / Member, International Advisory Board of CCCPA, Director for Academic Exchange and Cooperation, UNAJ / Member of the Board of Directions of the Japan Committee of the Earth Charter Commission / Head of ACUNS Office in Tokyo) He served 37 years in the UN system and had 18 years of field experiences in six countries that included UN peace operations in Cambodia (UNTAC), Somalia (UNOSOMII), Rwanda (UAMIR) and Timor-Leste (UNMISSET, UNOTIL, UNMIT) where he acted as SRSG, DSRSG, Humanitarian and Resident Coordinator, Manager of 550 Electoral Supervisors.
- Kenro Oshidari (Member of HPC Council / Guest Professor, Rikkyo University / Former Regional Director, WFP Regional Bureau for Asia, Bangkok, Thailand) As a UN staff, he led humanitarian assistance implemented around the world. He has long years of experience as Regional Director or Country Representative of WFP Offices.
- Andrew Cassim (Managing Director, Crucial Communication, Hong Kong) He has considerable work experience as an independent consultant for training programs of international organizations including IMF and WFP.
- Jack Christofides (Director of the Policy, Evaluation and Training Division, the Department of Peacekeeping Operations and the Department of Field Support, the United Nations) Previously, he was the director for the Africa II Division of the Office of Operations in the Peacekeeping Department of the United Nations (2012-15) and has more than a decade of field experiences in peacekeeping / political missions. He was in the South African diplomatic service prior to joining the UN.
- Ayaka Suzuki (Director of Strategic Planning and Monitoring in the Executive Office of the Secretary-General) Her previous positions at the United Nations include: Chief of Staff of the Department of Peacekeeping Operations (DPKO) and Department of Field Support (DFS), Officer-in-Charge of the Africa I Division in the Department of Political Affairs (DPA), Chief of the Disarmament, Demobilization and Reintegration (DDR) Section in DPKO, as well as various other positions in peacekeeping /political missions. She also served as Programme Director of Parliamentarians for Global Action (PGA).
- Mikiko Tanaka (UN Resident Coordinator / UNDP Resident Representative Guyana) Prior to her appointment in Guyana, she served as UNDP’s Country Director in Yemen (2013-2016), UNDP Country Director in Timor-Leste (2010-2013), Deputy Country Director in Pakistan (2007-2010), and Deputy Resident Representative in Benin (2002-2007).
- Anselme Nahmtante Yabouri (Chief Political Affairs, United Nations Integrated Peace-building Office in Guinea-Bissau [UNIOGBIS]) He has more than 23 years of cumulative experiences in conflict, peace, disarmament and security in United Nations operations; programmes coordination, resources mobilization and governance; regional planning and development.
- Michael Figliuolo (Founder and Managing Director, *thought*LEADERS, LLC, USA) In his current position, he provides training and consulting services to corporations on the topics of leadership, communications, strategy and operations for 13 years. He is regularly selected as a keynote speaker or seminar leader for conferences. He published books regarding leadership and was chosen as the winner of the 2010 Columbus Small Business Leader of the Year Award.
- Hideaki Shinoda (Director of HPC / Professor, Graduate School of Tokyo University of Foreign Studies. Ph.D. in International Relations) He authored numerous books and articles on peacebuilding and is winner of Osaragi Jiro Rondan Award and Suntory Academic Award. He has practical experiences of engagements with NGOs, PKO and training workshops throughout the world covering many post-conflict countries. He served as a Program Director of the “Program for Human Resource Development for Peacebuilding” commissioned by MOFA of Japan for 10 years from the beginning of the program.
- Yuji Uesugi (Program Officer of HPC / Professor, Faculty of International Research and Education, Waseda University.

Ph.D. in International Conflict Analysis, University of Kent, UK) He has authored many books and articles on peacebuilding. He also has considerable practical experience on the ground of peacebuilding as a staff of NGOs. He served as a Program Officer of the “Program for Human Resource Development for Peacebuilding” commissioned by MOFA of Japan for 10 years from the beginning of the program.

Additional Note

A preparatory seminar may be held on **Saturday, September 9, 2017 at the participants’ request**. The seminar is intended for those without previous work experience in the UN system; however, participation in this seminar is not a requirement.

Date & Venue	Agenda	Facilitators
Session 1 (9:30 – 11:00), Session 2 (11:15 – 12:45), Session 3 (14:15 – 15:45), Session 4 (16:00 – 17:30)		
Preparation Seminar		
9 September (Sat), 2017 HPC Tokyo Project Office Meeting Room (7F)	<Pre-training Sessions> Session 1: UN System and International Organizations Session 2: UN and Peacebuilding Session 3: UN and Development Session 4: Working in UN and International Organizations [Contents] Introductory sessions on the roles of UN and other international organizations in the field of peacebuilding and development.	<i>TBC</i>